



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

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**Shannon R. Turner, J.D.**  
Commissioner

**TO:** All Kentucky Medicaid Providers

**FROM:** Shannon R. Turner, J.D.  
Commissioner

**DATE:** October 31, 2005

**SUBJECT:** Update on the Transition of Fiscal Agent Operations to Electronic Data Systems (EDS)

In 28 days, EDS assumes fiscal agent operations from Unisys Corporation on November 28, 2005. EDS and Unisys continue to make good progress on the transition. Claims processing and communication testing are completed, and we are now making our final preparations.

Next month, EDS begins converting systems and operations from Unisys so EDS can assume operations on November 28. The claims processing cycle schedule remains the same during the Transition with one exception. The processing cycle for the week of November 21 will run early, on Wednesday, November 23 due to the Thanksgiving holiday. Unisys will continue to process claims on a weekly basis through Wednesday, November 23. EDS will run its first processing cycle the week after on Friday, December 2. The table below summarizes the key transition dates.

Event	Date	Comments
Last Day Unisys Accepts Paper Claims	Tuesday, November 8, 2005	<ul style="list-style-type: none"><li>Paper claims received on or before this date are processed by Unisys.</li></ul>
First Day EDS Accepts Paper Claims	Wednesday, November 9, 2005	<ul style="list-style-type: none"><li>Paper claims received on or after this date are processed by EDS.</li><li>The PO Boxes remain the same; please change the addressee to 'EDS' on this date.</li></ul>
Unisys Stops Receiving Electronic Claims (BBS and Web DDE)	Wednesday, November 23, 2005 <b>3:00 PM</b>	<ul style="list-style-type: none"><li>Please be aware of the cut-off time due to the holiday.</li></ul>
EDS starts Receiving Electronic Claims (BBS and Web DDE)	Thursday, November 24, 2005	<ul style="list-style-type: none"><li>The bulletin board system (BBS) and KY Health-Net site will be down for a short period. Look for the specific time in the next notification scheduled for early November.</li><li>BBS phone number (800-741-0135) remains the same.</li><li>Web DDE site (PROVIDER.KYMMIS.COM) remains the same.</li><li>EDI Help Desk Number (800-205-4696) remains the same.</li></ul>
Unisys' <b>Last</b> Capitation and Payment Processing Cycle	Wednesday, November 23, 2005	<ul style="list-style-type: none"><li>Unisys will generate and send the RAs the week of November 28, 2005.</li><li>Pended claims are transferred to EDS.</li><li>This cycle includes:<ul style="list-style-type: none"><li>Paper claims received by November 8; and,</li><li>Electronic claims received by November 23.</li></ul></li></ul>
EDS' <b>First</b> Capitation and Payment Processing Cycle	Friday, December 2, 2005	<ul style="list-style-type: none"><li>This cycle includes:<ul style="list-style-type: none"><li>Paper claims received by November 9 through November 17; and,</li><li>Electronic claims received from November 24 through December 1.</li></ul></li></ul>



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EDS is also in the process of finalizing phone numbers, mailing addresses and fax numbers. We anticipate phone numbers for claims processing and eligibility verification inquiries and the automated voice response system will remain the same. DMS and EDS are working with First Health Services to coordinate phone numbers and call routing. Mailing addresses should also remain the same, but **fax numbers will change** as noted below.

Below is a listing of the new claims processing fax numbers and effective dates.

Area	Fax Number	Effective Date
Third Party Liability	502-209-3243	Wednesday, November 9, 2005
Financial/Claims Adjustment	502-209-3241	Monday, November 21, 2005
EDI	502-209-3242	Thursday, November 24, 2005
Billing Inquiries	502-209-3240	Monday, November 28, 2005

Look for additional details on the Transition early next month. Please contact Bernice Shelton, Systems Liaison Manager, at (502) 209-3176 if you have any questions.

